

The Master of Arts in Elementary Administration Program is a nationally and state accredited program whose graduates are highly sought after by school districts. Graduates of the Administration program find employment, pass the state administrator certification exams, and qualify for state certification.

The Master of Arts in Elementary Administration Program is designed for experienced teachers who have a strong belief in continuous school improvement and a deep desire to become a transformational leader. Leaders who have a commitment to changing the lives of all students through engaging in a high quality rigorous program of study focused on continuous school improvement will be successful in the program.

The Master of Arts in Elementary Administration Program is a 30 hour Online Degree focused on four curriculum themes:

- School Improvement
- Management and Operations
- Instructional Leadership
- Culture and Change

The innovative curriculum is designed and taught in eight week sessions with a six hour internship conducted in the student's school district.

Scholarships and graduate assistantships are available for both 1st year and 2nd year graduate students.

Master of Arts in Elementary Administration Students will...

- Complete 30 hours of master's level courses in 5 semesters
- Complete internship experience in your district
- Participate in an innovative project based learning curriculum
- Engage in productive learning relationships with students from a variety of districts
- Become transformative leaders who develop high quality programs to inspire, empower and prepare students to succeed.
- Meet Missouri administrator certification requirements

Career Planning

The Master of Arts in Elementary Administration Program prepares students to work in administrative roles in schools and school districts. The Educational Administration Program prepares students for K-8 Principal and, with additional DESE requirements (certification in special education and 2 years of teaching experience in special education) district Special Education Director K-12. For the Special Education Director, the Internship requirements are customized to reflect both elementary principal and special education director supervision. Test preparation for the Missouri certification exams are built into the program.

Admission Requirements

1. A graduate GPA of 2.75 on a 4 point scale
2. A bachelor's degree in education
3. A valid teaching certificate

The Master of Arts in Elementary Administration Program fulfills the requirements for the following certifications:

**Elementary K-8 Principal
Special Education Director (K-12)
(with additional requirements)**

The Master of Arts in Elementary Administration Program is designed to meet Missouri standards for certification. Students seeking certification in other states should contact their state department of education.

This is a guide based on the 2016-2017 Graduate Bulletin and is subject to change. The degree program is designed to be completed in five semesters including summer. Students should contact an academic advisor each semester and use DegreeWorks to monitor their progress. Students may begin the degree during any semester.

CURRICULUM GUIDE

Elementary Administration

Required Courses – 30 hours; 3.25 GPA required

- __EA 625 Foundations of Educational Administration (3)
- __EA 630 Elementary Administration (3)
- __EA 634 Supervision (3)
- __EA 651 School Law (3)
- __EA 653 Curriculum for Educational Leaders (3)
- __EA 646 Elementary Internship I (3)
- __EA 655 School Business/Facilities Management/Public Relations (3)
- __EA 656 Elementary Internship II (3)
- __EA 660 Administration and Supervision of Special Education (3)
- __GR 691 Methods of Research (3)

Prerequisite:

- __EX 390 Psychology and Education of the Exceptional Child (3)

Elementary Principal K-8: Take all elementary level courses listed above including internships. Field experience is completed under the direction of a current elementary principal and the university instructor.

Additional certification requirements for Secondary Principal 7-12: Take all elementary level courses listed above including internships. In addition, take EA635 Secondary School Administration and EA657 Secondary Internship II. Field experience is completed under the direction of a current secondary principal and the university instructor.

Special Education Director Certificate: Take all courses listed above for elementary level. The internship is customized to reflect field work with both an elementary principal and a current special education director, in addition to the university instructor.

The degree requirements in Elementary Administration are based on (1) the Professional Standards for Educational Leaders (PSEL), (2) Educational Leadership Constituent Council (ELCC) standards, (3) Council for Exceptional Children Standards (CEC) and the (4) Missouri Standards for Preparation of Educators (MoSPE).

Degree Requirements

The Master of Arts degree in Elementary Administration is a 30 hour program that prepares candidates for certification as an elementary principal K-8 and, with additional DESE requirements (certification in special education and 2 years of teaching experience in special education special education director (K-12). For the Special Education Director, the Internship requirements are customized to reflect both elementary principal and special education director supervision.

For students who enter the program and wish to **complete both K-8 and 7-12 principal certificates**, an additional 6 hours of coursework is required; both school administration courses are completed (EA630 and EA635) as well as an additional internship experience. All courses are taught online with the internship conducted in the student's school district.

Sample Rotation

Students beginning Summer 2016

Summer 2016
EA 655 Leadership for Effective School Operations
EA 660 Administration and Supervision of Special Education
Fall 2016
EA 625 Foundations of Educational Administration
EA 630 Elementary School Administration
Spring 2017
EA 653 Curriculum for Leaders
GR691 Methods of Research

Summer 2017
EA 634 School Supervision
EA 646 Elementary Internship I

Fall 2017
EA 651 School Law
EA 656 Elementary Internship II
GR 698 Comprehensive Examination

Students beginning Fall 2016

Fall 2016
EA 634 School Supervision
EA 660 Administration and Supervision of Special Education
Spring 2017
EA 655 Leadership for Effective School Operation
EA 651 School Law
Summer 2017
EA 625 Foundations of Educational Administration
GR691 Methods of Research
Fall 2017
EA 630 Elementary School Administration
EA 646 Elementary Internship I
Spring 2018
EA 653 Curriculum for Leaders
EA 656 Elementary Internship II
GR698 Comprehensive Examination

To learn more

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graduateonline@semo.edu
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To explore the College

of Education online, visit
<http://www.semo.edu/education>

For advising

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